



May 2024

# Monthly Transit Meeting

Alaska DOT&PF, Civil Rights Office





# Today 's Agenda

- Upcoming Deadlines
- Reminders
- Website
- Q&A



**NEW**

# NPRM

On April 9th, 2024, the U.S. Department of Transportation (USDOT) issued a final rule that modernizes the Disadvantaged Business Enterprise (DBE) program and Airport Concessions DBE (ACDBE) program regulations.

The Civil Rights Office is in the process of reviewing this Final Rule and updating our processes to comply with the new regulations by the given deadline, May 9th, 2024.

Our office will send out updates in regards to these changes in order for Alaskan DBE's and ACDBE's to thrive under this Final Rule.


For more information about the Final Rule, check out the [USDOT website](#) to learn more about what this means for your business. You can also view the Final Rule Webinar recording and access the Final Rule documents on the [DBE and ACDBE Final Rule](#) page.

# Uniform Report

Subrecipients of FTA funds **must submit** a semi-annual Uniform Report to the Alaska DOT&PF Civil Rights Office biannually.

Recipients of FTA funds are expected to maintain accurate and detailed data pertaining to contracting opportunities made available to businesses funded through FTA dollars.

Failure to submit comprehensive contracting data related to the Disadvantaged Business Enterprise (DBE) program may lead to noncompliance with Part 26 standards.



# Uniform Report Cont...

The overarching objective of the Uniform Report is to capture and document information regarding the **current actual payments** made to DBEs for the work performed on ongoing federally-assisted contracts.

- These payments provide a snapshot of the utilization of DBEs in projects funded by the FTA.

FTA Subrecipients play a vital role in upholding the integrity of the DBE program by diligently submitting accurate and timely reports, thereby contributing to the overall success of federally-assisted transportation initiatives.





# Uniform Report Cont...



Subrecipients play a vital role in upholding the integrity of the DBE program by submitting accurate and timely reports, thereby contributing to the overall success of federally-assisted transportation initiatives.

Reporting periods and due dates:

	<b>Reporting Period</b>	<b>Due to Alaska DOT&amp;PF Civil Rights Office</b>
Uniform Report 1	<b>December 1: April 1 – September 30</b>	<b>Due October 30th of every year</b>
Uniform Report 2	<b>June 1: October 1 – March 31</b>	<b>Due April 30th of every year</b>

# Uniform Report Training

The next Uniform Report Training for Subrecipients will be on Friday, May 17 from 10:00 AM - 11:00 AM.

Register here: [Zoom Link for Uniform Report Training](#)

Reporting periods and due dates:






# Transit Vehicle Purchase Log

Subrecipients receiving funds from FTA for the acquisition of vehicles or ferries intended for paratransit services are required report purchase information.

FTA Subrecipients must submit Transit Vehicle Purchase information within 15 days from the date of the contract award.

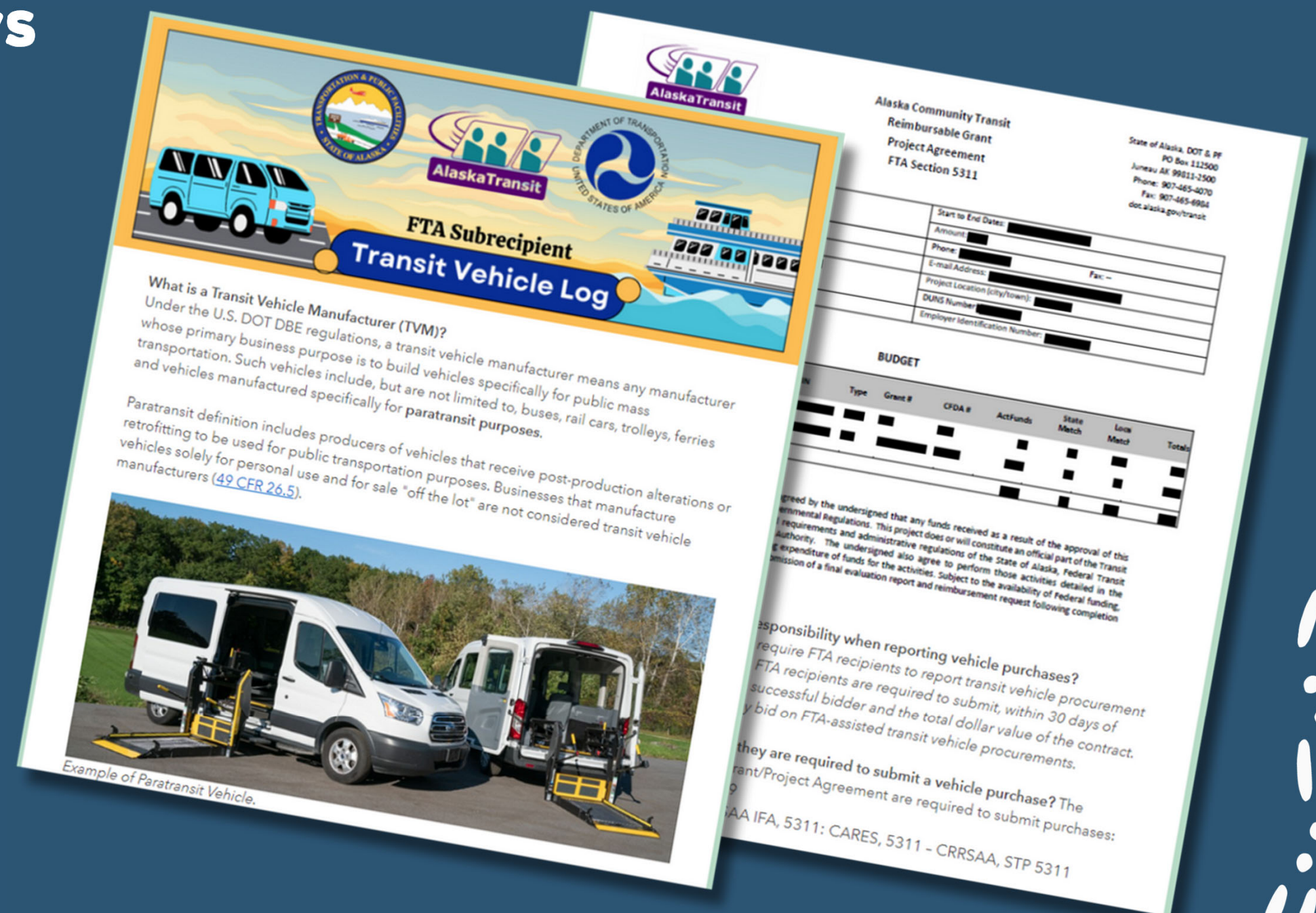
The reporting requirement aims to ensure transparency and accountability in the utilization of FTA funds for paratransit-related vehicle acquisitions.





# Transit Vehicle Purchase Log

Submit information within 15 days of contract award.




**Alaska Transit**  
DEPARTMENT OF TRANSPORTATION  
STATE OF ALASKA  
UNITED STATES OF AMERICA

### FTA Subrecipient Transit Vehicle Log

**What is a Transit Vehicle Manufacturer (TVM)?**  
Under the U.S. DOT DBE regulations, a transit vehicle manufacturer means any manufacturer whose primary business purpose is to build vehicles specifically for public mass transportation. Such vehicles include, but are not limited to, buses, rail cars, trolleys, ferries and vehicles manufactured specifically for paratransit purposes.

Paratransit definition includes producers of vehicles that receive post-production alterations or retrofitting to be used for public transportation purposes. Businesses that manufacture vehicles solely for personal use and for sale "off the lot" are not considered transit vehicle manufacturers ([49 CFR 26.5](#)).



*Example of Paratransit Vehicle.*

**Alaska Community Transit Reimbursable Grant Project Agreement FTA Section 5311**

State of Alaska, DOT & PF  
PO Box 122500  
Juneau AK 99811-2500  
Phone: 907-465-4070  
Fax: 907-465-6964  
dot.alaska.gov/transit

Start to End Dates: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Project Location (city/town): \_\_\_\_\_  
DUAG Number: \_\_\_\_\_  
Employer Identification Number: \_\_\_\_\_

BUDGET						
Type	Grant #	CFDA #	ActFunds	State Match	Local Match	Total

I agree by the undersigned that any funds received as a result of the approval of this project does or will constitute an official part of the Transit Authority. The undersigned also agree to perform those activities detailed in the expenditure of funds for the activities. Subject to the availability of Federal funding, submission of a final evaluation report and reimbursement request following completion.

Responsibility when reporting vehicle purchases?  
FTA recipients to report transit vehicle procurement successful bidder and the total dollar value of the contract.  
they are required to submit a vehicle purchase? The grant/Project Agreement are required to submit purchases:  
AA IFA, 5311: CARES, 5311 - CRRSAA, STP 5311



# Website Information

The screenshot shows a web browser window displaying the website for the Civil Rights Office of the Alaska Department of Transportation and Public Facilities (DOT&PF). The browser's address bar shows the URL [dot.alaska.gov/cvlrts/](https://dot.alaska.gov/cvlrts/). The website header includes the Alaska Department of Transportation and Public Facilities logo and the text "ALASKA CIVIL RIGHTS OFFICE". A search bar is located in the top right corner. Below the header, there is a navigation menu with options: Travel, Business, News and Social, Projects, and About Us. A large banner image shows a sunset over a cityscape. Below the banner, a breadcrumb trail reads "You are here: DOT&PF > Civil Rights Office". A yellow navigation bar contains links: Home, Programs, FTA Subrecipient, Events, News, Forms, Bidding Info, Data/Archives, DBE Directory, and Contact Us. The main content area features a blue box with the following text:

**Join us for Alaska Construction Career Day happening on May 1st!**

Alaska Construction Career Day (ACCD) is a day for high school students to explore the wide variety of construction and transportation careers. Labor unions, construction companies, University of Alaska, school districts, state agencies, trade and professional organizations collaborate to provide the students with an introduction to various aspects of construction.

[Visit the ACCD Website](#)

Below this box, there is a paragraph: "The Civil Rights Office is committed to ensuring equal opportunity for all businesses and personnel on Alaska Department of Transportation and Public Facilities (DOT&PF) projects. It is the policy of the Alaska Department of Transportation and Public Facilities (DOT&PF) that no one shall be subject to discrimination on the basis of race, color, national origin, sex, age, or disability, regardless of the funding source, including Federal Transit."

To the right of the blue box is a poster for "ALASKA CONSTRUCTION CAREER DAY" on Wednesday, May 1st, 2024. The poster lists activities such as Interactive Exhibits, Trade Industry Displays, and Heavy Equipment Demonstrations. It also lists hands-on activities like Welding, Electrical Wiring, Heavy equipment, Surveying, Carpentry, and Drilling and much more! The poster includes a QR code and a location: Alaska State Fairground in Palmer - Raven Hall. It also states that every student receives free food, hot drinks, safety supplies, and lunch.

Link: : <https://dot.alaska.gov/cvlrts/subrecipient.shtml>

# Contact Us!

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Thank  
You!